## Kentucky High School Athletic Association

## Memorandum

To: $\quad$ Superintendent, Principal, and Athletic Director
From: Brigid L. DeVries, Commissioner
Date: July 8, 2002


Subject: 2001-2002 Annual Report Forms Submission
School: St. Francis High School

Enclosed please find a copy of Form T-65. The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.


To：KHSAA Member School Superintendents，Principals，and Athletic Directors
From：Brigid L．DeVries，Commissioner
Date：July 8， 2002

Re：$\quad 2002$ Titie IX Forms Submission

| School | St．Francis | Reviewed by | Gary Lawson |
| :--- | :--- | :--- | :--- |

The following is a status report regarding the required 2001－2002 Title IX submission of forms due in to the KHSAA office by April 15，2002．Appropriate audit personnel have reviewed these forms and the following is a summary of this review．

I．Checklist of Forms properly submitted in a satisfactory manner：

| 区 | GE 19 （Annual Verification） | 区 | T－35（Budget Expenses） |
| :---: | :---: | :---: | :---: |
| 区 | T－1（Summary Program Chart 1） | 区 | T－36（Budget Expenses） |
| 区 | T－2（Summary Program Chart 2） | 匈 | T－41（Checklist－Overall Interscholastic Program） |
| 区 | T－3（Summary Program Chart 3） | 区 | T－60（Corrective Action Plan） |
| 区 | T－4（Summary Program Chart 4） | 区 | T－63（Interscholastic Survey Results） |

II．Status

| A． | $\boxed{x}$ | $2001-2002$ Forms are satisfactory and no further information or action is necessary at this <br> time． |
| :--- | :--- | :--- |
| B． |  | Errors have been noted with respect to the following forms and corrected copies are being <br> returned to you for placement in your Title IX file to ensure proper submission in the fufure． |
| C． |  | The following forms were omitted and must be submitted by school representatives． |
| D． | $\boxed{x}$ | Other Recommendation and Comments： |
|  |  | All calculations are correct and the report appears to be in good order． |

# 2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES (To be submitted by April 15, 2002 along with other required forms) 

The $\qquad$ High School, $\qquad$
$\qquad$ Louisville $\qquad$ , Kentucky (Name of High School) (City) certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

| Name | Address | Phone | Title |
| :--- | :--- | :--- | :--- |
| Ashley Blevins | 233 W. Broadway, 40202 | $(502) 585-2057$ | Athletic Director |
| Alexandra Thurstone | 233 W. Broadway, 40202 | $(502) 585-2057$ | Associate Head |
| Robert Monk | 6901 Willett Place, 40014 | $(502) 241-0617$ | Ath. Comm. President |
| Debbie Comley | 11204 Bodley Drive, 40223 (502)254-1199 | Board/Ath. Comm. Member |  |
| Linda Zukas | 2321 Redwood Place, IN 47129 (502)693-0526 | Booster Club |  |
| Bob Brown | 233 W. Broadway, 40202 | $(502) 585-2057$ | Teacher |
| Katherine Steinbock | 1533 Schuff Lane, 40205 | $(502) 2596$ | Student |
| Bill Wells | 1602 Hialeah Court, 40026 (502)228-5414 | Student |  |

[0. Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates: November 11, 2001
March 15, 2002
March 28, 2002

- Designated the following person(s) as the Title IX coordinator for the school/district:

| Ashley Blevins | Athletic Director | 233 W. Broadway, 40202 | (502)585-2057 |
| :--- | :---: | :---: | :---: |
| Name | Title | Address | Phone |

$\square$ School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.


## Participation Opportunities Test One

|  | Program | Enrollment | Percentage of <br> Total <br> Enrollment | Number of <br> Interscholastic <br> Participants <br> (double and <br> triple count | Percentage of <br> Total <br> Participation |
| :--- | :--- | :---: | :---: | :---: | :---: |
| Row 1 | GIRLS | 64 | $51.6 \%$ | 73 | $61.3 \%$ |
| Row 2 | BOYS | 60 | $48.4 \%$ | 46 | $38.7 \%$ |
| Row 3 | Totals | 124 | $100 \%$ | 119 | $100 \%$ |

Instructions:
*Number of $8^{\text {th }}$ grade students \& below used in Column 4 calculations if applicable: $\qquad$ N/A

1) Determine the total number of girls enrolled, (place in Row 1, Column 1).

Determine the total number of boys enrolled, (place in Row 2, Column 1).
2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100\%.
4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first date of competition, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads). Calculate the same way for boys and girls. *In addition, should $8^{\text {th }}$ grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many $8^{\text {th }}$ grade students \& below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.)
Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total $100 \%$.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within $3 \%$ of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature:


Date:


## SUMMARY PROGRAM CHART 2

## Participation Opportunities Test Two



1) List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
2) List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
3) List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
4) List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
5) Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer ( 22 participants), junior varsity soccer (18 participants), junior varsity golf ( 8 participants), and freshman softball ( 15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then $65.6 \%$ of the current opportunities ( 63 of 96 ) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is $25 \%$ or greater, compliance with test two may be possible. If less than $25 \%$, then compliance with test three should be analyzed. CAUTION: $25 \%$ is not a formal compliance standard.


## Participation Opportunities Test Three

For any question answered "YES" identify the respective sports).

|  |  | GIRLS <br> (Yes / No) | BOYS <br> (Yes / No) |
| :--- | :--- | :--- | :--- |
| 1. | Is there an intramural team offered in a sport not now <br> available in the interscholastic athletics program? (YES <br> or NO) | Yes-Crew | Yes-Crew |
| 2. | For a sport not currently offered, is there sufficient <br> interest to form a viable interscholastic team based on <br> participation on an intramural team or community <br> recreation teams? (YES or NO) | No | No |
| 3. | For a sport not currently offered, is there sufficient <br> interest to form a viable interscholastic team with the <br> interscholastic survey. | No | No |
| 4. | For a sport currently offered, is there interest to form a <br> viable team for a junior varsity, freshman, or other <br> intramural level that is not currently offered? (YES or <br> NO) | No | No |
| 5. | If you answered YES to question (1), (2), (3) or (4), are <br> there enough high schools in your geographic area <br> offering the sport (at the appropriate level) to allow for <br> the development of a reasonable schedule of competition. <br> (YES or NO) | Yes | Yes |

Principal's Signature:
 Date: $\qquad$

## Levels of Competition Test One



1) Copy the number entered on Form T1, Row. 1, Column 3 and place on Row 1, colum m 1 of this form.
2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows \#2,5,8) and place in the proper boxes in columns 1 and 2 .
4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows \#3,6,9) and place in the proper boxes in columns 1 and 2 .
5) Calculate the percentage of female and male participants at each level. (Rows $\# 4,7,10$ )

- Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
- Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
- Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
- Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
- Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
- Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.


## Principal's Signature:

$\qquad$ Date:


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## Checklist - Overall Interscholastic Athletics Program

| Areas of Compliance | ADVANTAGE TO <br> (Respond based on Internal Evaluation by checking <br> the appropriate column.) |  |  |
| :--- | :--- | :--- | :--- |
| BENEFITS | GIRLS' <br> PROGRAM | BOYS' <br> PROGRAM | NEITHER <br> PROGRAM |
| Equipment and Supplies |  |  | $\mathbf{X}$ |
| Scheduling of Games and Practice <br> Time |  | $\mathbf{X}$ |  |
| Travel and Per Diem Allowances |  |  | $\mathbf{X}$ |
| Coaching |  |  | $\mathbf{X}$ |
| Locker Rooms, Practice <br> and Competitive Facilities |  | $\mathbf{X}$ |  |
| Medical and Training Facilities <br> and Services |  | $\mathbf{X}$ |  |
| Publicity |  |  | $\mathbf{X}$ |
| Support Services |  |  | $\mathbf{X}$ |
| Athletic Scholarships |  |  | $\mathbf{X}$ |
| Tutoring |  |  |  |
| Housing and Dining Facilities <br> and Services |  |  |  |
| Recruitment of Student Athletes |  |  |  |

Principal's Signature:


Date: $\qquad$ $1 / 8102$
School Name: St. Francis High School
KHSAA
Fom T60
Rev. 070101

# 2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY 

## Summary Of Student Responses

School Name: St. Francis High School
School Enrollment: 124
Date: 3/12/02
Completed By: Ashley Blevins
Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

124 Number of Surveys
91 Total Returned
9-12 Grades Surveyed
How Was The Survey Administered? Distributed to all advisee groups on Friday, March 8, 2002.

Fall Sports (List Total Number of Participation Responses)
1 Cross Country (Girls)
3 Cross Country (Boys)
17 Field Hockey (Girls)
11 Football (Boys)
0 Golf (Girls)
2 Golf (Boys)
7 Soccer (Girls)
17 Soccer (Boys)
7 Volleyball (Girls)
1 Volleyball (Boys)
Winter Sport (List Total Number of Participation Responses)
15 Basketball (Girls)
12 Basketball (Boys)
8 Gymnastics (Girls)
4 Indoor Track (Girls)
3 Indoor Track (Boys)
10 Swimming \& Diving (Girls)
3 Swimming \& Diving (Boys)
7 Wrestling (Boys)
Spring Sport (List Total Number of Participation Responses)
6 Baseball (Boys)6 Fast Pitch Softball (Girls)4 Slow Pitch Softball (Girls)
13 Tennis (Girls)6 Temnis (Boys)5 Track (Girls)5 Track (Boys)
Other Sports (From Student Survey T-61 Question 10)
Name of Sport Number of Students Interested In Participating
Swimming ..... 1
Lacrosse ..... 6
Tumbling ..... 1
Kickboxing/boxing ..... 5
Football ..... 5
Fencing ..... 6
Rugby ..... 3
Kickball ..... 2
Bowling ..... 3
Biking ..... 3
Wresting ..... 2
Dodgeball ..... 2
Horseback riding ..... 2
Dance ..... 2
Gymnastics ..... 2
Cheerleading ..... 2
Baseball ..... 2
Rock-climbing ..... 5
Hiking ..... 1
Speed-walking ..... 1
Paintball ..... 1
Skiing/snowboarding ..... 3
Ice Hockey ..... 6
Yoga ..... 1
Weightlifting ..... 2
Karate ..... 1
Ultimate Frisbee ..... 1
Walleyball ..... 1
Ice Skating ..... 1

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

| Sport | Number |
| :--- | :--- |
| Basketball | 2 |
| Ultimate Frisbee | 1 |
| Crew | 2 |
| Power-walking | 1 |
| Walleyball | 4 |
| Soccer | 1 |
| Rock-climbing | 1 |
| Bowing | 1 |
| Baseball | 1 |
| Football | 1 |
| Tennis | 1 |
| Ice Hockey | 1 |
| Personal training | 1 |

List Intramural Sports students are interested in adding: (From Student Survey T-61 Question 6)

## Sport

## Number

Walleyball 5
Football/flag-football 4
Rugby 2
Table tennis 3
Bowling 3
Croquet 1
Kickball/dodgeball 3
Lacrosse 4
Baseball 3
Hiking 1
Power-walking 2
Basketball 1
Skeleton 1
Snowboarding 1
Racquetball 1
Paintball 1
Rock-climbing 4
Biking 3
Fencing 2
Ultimate Frisbee 4

| Sport | Number |
| :--- | :--- |
|  |  |
| Fencing | 1 |
| Horseback riding | 5 |
| Basketball | 1 |
| Field Hockey | 2 |
| Ballet | 2 |
| Baseball | 1 |
| Weightlifting | 1 |
| Biking | 1 |
| Swimming | 3 |
| Dance | 2 |
| Rock-climbing | 2 |
| Volleyball | 1 |
| Football | 1 |
| Bowling | 1 |
| Yoga | 2 |
| Rugby | 1 |
| Soccer | 2 |
| Skiing | 1 |
| Paintball | 1 |
| Ice Hockey | 1 |
| Golf | 1 |
| Kickball/dodgeball | 2 |
| Tennis | 1 |
| Lifeguard Training | 1 |

Reasons for not participating in interscholastic athletics. (From Survey Question 8)
Response Number

14 I prefer other activities such as band, chorus, etc.
23 I don't have time
12 The practice schedules and game times are inconvenient
15 The sport I like isn't offered
2 It's too expensive
6 I prefer to participate in club or intramural sports
8 Working
11 Other
Hate sports; lazy; do not like trying to "beat" someone; "it hurts my body"; horrible sports administration and organization; other interests; tutoring

Student Suggestions to encourage participation
"There is no hope for St. Francis in terms of encouragement"; more spirit; get people to come to meets/games; "it is really fun and makes you strong"; should not require students to participate; other schools like sports more than we do; exchange athletic requirement for game attendance requirement; have pre-plamned events; coaches should be hired 3 months before season, leading to improved strategy and recruiting, which will ultimately lead to more participation; distribute lollipops; have more fun and interesting sports; "if kids don't want to play, they will not be good team-mates"; have bribes; hire good coaches; have a core of seniors participating; have fewer/shorter practices; don't push people so hard; use rewards; have coolers to cool off athletes; have "!" on uniforms; listen to "hearts" of SFHS people; have better attitude towards sports


Principal's Signature


Date

|  | equipment and supplies |  | travel |  | awards |  | coaches' salaries ( to include supplemental and extended employment) |  | facilities improvements |  | publications (if sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | E | B | E | B | E | B | E | B | E | B | E |
| G basketball | \$563 | \$384.52 | \$750 | \$915 | \$0 | \$58.90 | \$3400 | \$3400 | N/A | N/A | N/A | N/A |
| B basketball | \$563 | \$453.02 | \$750 | \$1780 | \$0 | \$58.90 | \$5000 | \$5000 | N/A | N/A | N/A | N/A |
| G softball | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| B baseball | N/A | N/A | N/A | N/A | $\mathrm{N} / \mathrm{A}$ | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| G cross country | \$281 | \$0 | N/A | N/A | \$0 | \$31.15 | \$600 | \$600 | N/A | N/A | N/A | N/A |
| B cross country | \$281 | \$0 | N/A | N/A | S0 | \$31.15 | \$600 | \$600 | N/A | N/A | N/A | N/A |
| G golf | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| B golf | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| G soccer | N/A | N/A | N/A | N/A | $\mathrm{N} / \mathrm{A}$ | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Co-ed soccer | \$563 | \$759 | N/A | N/A | \$0 | \$75.90 | \$6250 | \$6250 | $N / A$ | N/A | N/A | N/A |
| G swimming | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| B swimming | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

BUDGETED AND ACTUAL EXPENDTUURES- PROGRAM COMP ARISON CHART
$\frac{\text { BUDGETED AND A CTUAL EXPENDIUURES- PROGRAM COMPARISON CHART }}{\text { TO INCLUDE BOOSTER CLUB FUNDING }}$

## equipment and supplies

$\mathbf{E}$
B $\quad \mathbf{E}$ N/A $\$ 31$.

| $N / A$ |
| :--- |
| $N / A$ |
| $N / A$ |

8
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| Teams | equipment and supplies |  | travel |  | awards |  | coaches' salaries (to include <br> supplemental and extended employment) |  | facilities improvements |  | publications (if sport-specific) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | B | E | B | E | B | E | B | E | B | E | B | $\mathbf{E}$ |
| G track | \$281 | \$93.75 | N/A | N/A | \$0 | \$0 | \$1650 | \$1650 | N/A | N/A. | N/A | N/A |
| B track | \$281 | \$93.75 | N/A | N/A | \$0 | \$0 | \$1650 | \$1650 | N/A | N/A | N/A | N/A |
| G tennis | \$281 | \$64 | N/A | N/A | \$0 | \$0 | \$3365 | \$3365 | N/A | N/A | N/A | N/A |
| $B$ tennis | \$281 | \$64 | N/A | N/A | \$0 | \$0 | \$3365 | \$3365 | N/A | N/A | N/A | N/A |
| G volleyball | \$563 | \$0 | N/A | N/A | \$0 | \$64.20 | \$2000 | \$2000 | N/A | N/A | N/A | N/A |
| B wrestling | N/A | N/A | N/A. | N/A | N/A | N/A. | N/A. | N/A | N/A | N/A | N/A | N/A |
| G field hockey | \$563 | \$788.50 | \$0 | \$161 | \$0 | \$93.93 | \$5500 | \$5500 | N/A | N/A | N/A | N/A |
| B (football) | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Gr (list sport) | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| B (list sport) | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |

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[^0]:    " B " is for budgeted dollar amounts and " E " is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

